

**NCFE Level 5 Diploma in Principles of Management and Leadership (601/8032/8)**

**Statement of authenticity**

Learner name:

Centre number:

Centre name:

**Signatures**

Learner: Date:

Tutor/Assessor: Date:

Internal Moderator (IM)\*: Date:

External Moderator (EM)\*: Date:

\* For completion if part, or all, of the evidence has been sampled by the Internal and/or External Moderator

**Unit 01 Principles of management and leadership**

You will:

1. Understand the link between management and leadership

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| **1.1 Explain the relationship between management and leadership** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
|  |  |
| **IM/EM feedback**  |

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| **1.2** **Analyse how management and leadership style impacts on the achievement of**  **organisational objectives** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
|  |  |
| **IM/EM feedback**  |

**Unit 01 Principles of management and leadership (cont’d)**

You will:

2. Understand the skills and styles of management and leadership

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| **2.1 Explain the personal and professional skills required for effective management** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
|  |  |
| **IM/EM feedback**  |

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| **2.2**  **Compare the skills and styles of successful leaders** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
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| **IM/EM feedback**  |

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| **2.3**  **Assess the expected impact of own leadership styles on work groups** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
|  |  |
| **IM/EM feedback**  |

**Unit 01 Principles of management and leadership (cont’d)**

You will:

3. Be able to apply theory in an organisational context

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| **3.1 Select appropriate theories of management and leadership to identify management and leadership requirements in given situations** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
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| **IM/EM feedback**  |

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| **3.2 Report on the usefulness of using theories for gaining insights into leadership requirements in given situations** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
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| **IM/EM feedback**  |

**Unit 01 Principles of management and leadership (cont’d)**

You will:

4. Be able to plan for the development of leadership and management skills

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| **4.1 Use appropriate methods to assess the skills needed by a leader in a given situation** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
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| **IM/EM feedback**  |

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| **4.2 Plan the development of management and leadership skills for a given job role** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
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| **IM/EM feedback**  |

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| **4.3 Make justified evaluations of the management and leadership development methods selected** |
| **What have you done to show this**  | Location of evidence (eg hyperlink/portfolio page number) |
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| **IM/EM feedback**  |