

# mapping document.

## Functional Skills – English: Entry Level 1



 = new statement

Speaking, Listening and Communication		
DfE Functional Skills reform subject content for English (February 2018)	Current <b>NCFE</b> Functional Skills English amplification	Mapping comment
<b>Scope of study:</b> This should include simple narratives, information and instructions, and short statements, explanations, discussions, questions and exchanges.	<b>Skills Standard:</b> Participate in and understand the main points of simple discussions/exchanges about familiar topics with another person in a familiar situation.	<b>Update:</b> There is more amplification in the Scope of Study. This is through the added mention of 'instructions'.
1. Say the names of the letters of the alphabet.		New content for Entry Level 1. 
2. Identify and extract the main information from short statements and explanations.	a) Understand the main points of short explanations.	More specific request to identify and to listen along with extract some specific information.
3. Follow single-step instructions, asking for them to be repeated if necessary.	b) Understand and follow instructions.	Implicit in b), but additional amplification in following: instructions are to be 'single step' and that repetition can be requested.
4. Make requests and ask straightforward questions using appropriate terms and registers.	e) Ask simple questions to obtain specific information.	Implicit in e) now additional amplification of using appropriate terms and registers
5. Respond to questions about specific information.	c) Respond appropriately to comments and requests.	Similar to c), but now 'respond to questions about specific information'.
6. Make clear statements about basic information and communicate feelings and opinions on straightforward topics.	d) Make contributions to be understood.	d) Was broader, now specifically about communicating information, feelings and opinions.
7. Understand and participate in simple discussions or exchanges with another person about a straightforward topic.		Current skills standard included 'discussions', but now this is a numbered standard too. Still only one other person. 

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Reading		
DfE Functional Skills reform subject content for English (February 2018)	Current <b>NCFE</b> Functional Skills English amplification	Mapping comment
<b>Scope of study:</b> This should include short, simple texts that inform, describe and narrate.	<b>Skills Standard:</b> Read and understand short, simple texts that explain or recount information.	
8. Read correctly words designated for Entry Level 1 (see Appendix)	a) Read and understand simple, regular words and sentences.	Rather than using “regular” words, the new words have been supplied. 
9. Read simple sentences containing one clause.		The new stipulation of one clause makes it clearer what is expected.
10. Understand a short piece of text on a simple subject.	b) Understand short texts on familiar topics and experiences.	Simple subject now more descriptive with familiar topics and experiences.



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 = new statement  
 = moved level

Writing		
DfE Functional Skills reform subject content for English (February 2018)	Current NCFE Functional Skills English amplification	Mapping comment
<b>Scope of study:</b> This should include short simple texts such as messages and notes.	<b>Skills Standard:</b> Write short, simple sentences.	<b>Update:</b> More detail regarding types of texts.
11. Punctuate simple sentences with a capital letter and a full stop.	b) Construct simple sentences using full stops.	The inclusion of capital letters is new.
12. Use a capital letter for the personal pronoun 'I' and the first letter of proper nouns.		This was Entry Level 2 previously and is new to Entry Level 1. 
13. Use lower-case letters when there is no reason to use capital letters.		This is new content not previously detailed. 
14. Write the letters of the alphabet in sequence and in both upper and lower case.	d) Use upper and lower case.	"In sequence" is a new demand.
15. Spell correctly words designated for Entry Level 1 (see Appendix).	c) Spell correctly some personal or very familiar words.	Words detailed in subject content and will be assessed. 
16. Communicate information in words, phrases and simple sentences.	a) Use written words and phrases to present information.	

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## Functional Skills – English: Entry Level 1

### Learning aims and outcomes at Entry Level 1

Functional Skills English qualifications at these levels indicate that learners should be able to speak, listen, communicate, read and write with increasing clarity, accuracy and effectiveness at each level.

They should be able to:

- listen, understand and respond to verbal communication in a range of familiar contexts.
- acquire an understanding of everyday words and their uses and effects, and apply this understanding in different contexts.
- read with accuracy straightforward texts encountered in everyday life and work, and develop confidence to read more widely.
- write straightforward texts and documents with clarity and effectiveness, and demonstrate a sound grasp of spelling, punctuation and grammar.

Learners should (with some direction and guidance) be able to apply these functional skills to informal and some formal contexts, in familiar situations.

