horizons

ncfe horizons: issue 39

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Qualifications withdrawing soon.



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Date qualifications are being withdrawn	31 July 2018.
	This is the last date we can accept learner registrations.
Certification end date	31 July 2021.
	This is the last date we can process learner certificates.
Reasons for withdrawal	These qualifications are being withdrawn due to low learner registration numbers.



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New qualifications.



Qualification	NCFE Level 3 Diploma in Management Skills and Knowledge (603/2998/1)
Go-live date	01/04/2018
Useful information	The purpose of the NCFE Level 3 Diploma in Management Skills and Knowledge is to provide the knowledge, understanding and skills required to work as a team leader/supervisor. This qualification has been aligned to the Team Leader/Supervisor apprenticeship standard and could be used to support delivery of the apprenticeship. It is designed for learners aged 16 and above.
GLH	150
Fee	£102

Qualification	NCFE Level 5 Diploma in Management Skills and Knowledge (603/2999/3)
Go-live date	01/04/2018
Useful information	The purpose of the NCFE Level 5 Diploma in Management Skills and Knowledge is to provide the knowledge, understanding and skills required to work as an operations/departmental manager. The qualification has been aligned to the Operations/Departmental Manager apprenticeship standard. It is designed for learners aged 18 and above.
GLH	230
Fee	£130



Qualification	NCFE Level 2 Certificate in Digital Skills for Work (603/3114/8)
Go-live date	13 April 2018
Useful information	This qualification is suitable for learners aged pre-16 and above.
	The purpose of this qualification is to allow learners to demonstrate understanding of and competency in digital literacy skills. It will help learners progress to a work role where digital literacy skills are required.
	This qualification is pending approval for funding.
	To apply for approval for this qualification please visit our website here.
GLH	110
TQT	140
Fee	£55



New Unit Programmes

Unit programme	Sort Goods and Materials for Recycling or Disposal in a Logistics Environment (J/601/3765/UNIT)
Go-live date	01 March 2018
Useful information	This unit is suitable for learners aged 16 and above and is designed to support a variety of job roles in the warehousing and storage industry. This unit focuses on the sorting of goods and materials for recycling.
GLH	30
Credit	3
Level	Level 1
Fee	£13.00

Unit programme	Spreadsheet Software (J/502/4642/UNIT)
Go-live date	11 April 2018
Useful information	This unit is suitable for learners who are using IT within their job or plan to pursue a career in a job requiring IT skills. The aim of this unit is to equip learners with the ability to use spreadsheets to enter, edit and organise data, use formulas and analysis tools to meet requirements and use tools and techniques to present, format and publish spreadsheet information.
GLH	45
Credit	6
Level (Unit programmes only)	Level 3
Fee	£13.00



Unit programme	Role of a Mentor (A/602/3161/UNIT)
Go-live date	11 April 2018
Useful information	This unit is suitable for learners aged pre-16 and above. Learners will investigate the role and benefits of mentoring. They will then go on to look at mentoring agreements, including what they should cover and when they should end. Learners will investigate how mentors are managed and selected as well as explore how they can be supported by internal and external sources.
GLH	20
Credit	2
Level (Unit programmes only)	Level 2
Fee	£13.00

Unit programme	Demonstrating Interpersonal Skills (M/507/2783/UNIT)
Go-live date	23 April 2018
Useful information	This unit is suitable for learners aged pre-16 and above. In this unit, learners will be required to apply their interpersonal skills in a given situation with another individual. They'll also need to carry out a review of their skills, and identify and plan for how to improve their interpersonal skills.
GLH	20
Credit	2
Level (Unit programmes only)	Level 1
Fee	£13.00



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