

Learner overview

NCFE Level 3 Certificate in Retail Knowledge (600/2140/8)

Qualification content, structure and outcomes

This knowledge based qualification is ideal if you are already working in the retail sector looking to progress, or if you're looking to start a career in the sector.

You will need to complete 4 mandatory units to achieve this qualification. The mandatory units are:

- Unit 01 Understanding customer service in the retail sector (2 credits)
- Unit 02 Understanding the management of risks to health and safety on the premises of a retail business (2 credits)
- Unit 03 Understanding the retail selling process (2 credits)
- Unit 04 Understanding the development of personal and team effectiveness in a retail business (4 credits)

There are also a number of optional units for you to choose from depending on your interests and requirements. You need to complete 16 credits to achieve this qualification. Please see the 'Unit breakdown' tab on the qualification page of our website for further information.

Similar qualifications

This is the only knowledge based Level 3 Retail qualification offered by NCFE.

Other ways you could achieve the same outcome

This qualification is available through other Awarding Organisations. Please check the Register of Regulated Qualifications <http://register.ofqual.gov.uk>.

Funding will not be available so you will need to apply for a loan to support you through this qualification.

This qualification is also available as part of an Apprenticeship so you may wish to consider whether an Apprenticeship or taking this qualification on its own is more appropriate to your needs.

How this qualification supports the identified outcome

This qualification will develop the knowledge needed to understand work in the retail sector including selling, service, team working, health and safety, dealing with theft and product knowledge. The optional units will give you the opportunity to undertake learning programmes specific to your interests or aspirations within the retail sector.

Once you achieve this qualification you could progress on to further learning at a higher level, or you could progress in to (or within) roles such as:

- Senior Sales Assistant
- Style Advisor (Personal Shoppers, Retail Consultant, Stylist)
- Retail Supervisor or Team Leader
- Department Manager
- Store Manager

This qualification could also provide progression to further qualifications at Level 3 or above such as:

- NCFE Level 3 Diploma in Retail Skills (Visual Merchandising)
- NCFE Level 3 Diploma in Retail Skills (Sales Professional)
- NCFE Level 3 Diploma in Retail Skills (Management)
- Advanced Apprenticeship in Retail
- Level 4 Retail qualifications

UCAS points

This qualification does not carry any UCAS points, but it could provide evidence for a personal statement to enable mature students to enter Higher Education.
