

# Qualification factsheet

## Qualification overview

<b>Qualification title</b>	NCFE Level 3 Certificate in Data		
<b>Qualification number (QN)</b>	603/7882/7		
<b>Total qualification time (TQT):</b>	245	<b>Guided learning hours (GLH)</b>	195
<b>Entry requirements:</b>	<p>Entry is at the discretion of the centre. However, learners should be aged 16 or above to undertake this qualification.</p> <p>Centres are responsible for ensuring that this qualification is appropriate for the age and ability of learners. They need to make sure that learners can fulfil the requirements of the learning outcomes and comply with the relevant literacy, numeracy and health and safety aspects of this qualification.</p>		

## About this qualification

The NCFE Level 3 Certificate in Data (603/7882/7) is designed to equip learners with the knowledge and skills required to enter a job role within the digital workforce area, such as a data technician. This qualification is mapped against the Level 3 Data Technician Apprenticeship Standard. It is a standalone qualification that does not form part of the apprenticeship standard or end-point assessment.

## Qualification structure

To be awarded the NCFE Level 3 Certificate in Data (603/7882/7), learners are required to successfully complete 6 mandatory units as detailed in the qualification specification.

### Mandatory units

Unit 01 Understand how to source data (L/618/8650)
Unit 02 Collate and format data for processing and analysis (R/618/8651)
Unit 03 Analyse data to support business outcomes (Y/618/8652)
Unit 04 Present and communicate data to the appropriate audience (H/618/8654)
Unit 05 Store, manage and distribute data securely (K/618/8655)
Unit 06 Collaborate with others and practise continuous professional development (M/618/8656)

## Assessment

This qualification consists of an internally assessed portfolio of evidence, which is assessed by centre staff and externally quality assured by NCFE. Internal quality assurance (IQA) must still be completed by the centre as usual. Internally assessed work should be completed by the learner in accordance with the qualification specification.

Guidance on how to administer the internal assessment and the support you provide to learners can be found on QualHub.

## **Progression opportunities**

Learners who achieve this qualification could progress to the following:

- employment:
  - data technician
- further education:
  - Level 3 Certificate in Digital Support
  - Level 4 Award in Programming (Python)
  - Level 4 Diploma: Data Analyst
  - Level 4 Diploma: Cyber Security Engineer

## **Progression to higher level studies**

Level 3 qualifications aim to facilitate progression to higher level study, which requires knowledge and skills different from those gained at levels 1 and 2. Level 3 qualifications enable learners to:

- apply factual, procedural and theoretical subject knowledge
- use relevant knowledge and methods to address complex, non-routine problems
- interpret and evaluate relevant information and ideas
- understand the nature of the area of study or work
- demonstrate an awareness of different perspectives and approaches
- identify, select and use appropriate cognitive and practical skills
- use appropriate research to inform actions
- review and evaluate the effectiveness of their own methods



## **Contact us**

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