

QN Number & Qual Title: NCFE Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice (501/0887/6)

### Adaptation addendum

Qualification title(s)	NCFE Level 4 Award in Understanding the Internal Quality Assurance of Assessment Processes and Practice
Qualification reference number(s)	501/0887/6
Summary of changes	<p>V2.0 - 26.03.21 - We have agreed with Ofqual to change our categorisation for this qualification to ensure it is consistent with awarding approaches taken by other awarding organisations. This is to ensure no learners are advantaged or disadvantaged as a result, when taking the same or similar qualifications. This qualification has changed from category B2 to Category A.</p> <p>V1.0 - 22.02.21 The new version number is to reflect 2021 updated template layout to include further information on alternative arrangements for awarding in 2020/21. Previous version title AT 50108876 Understand IQA.pdf.</p>
Qualification Purpose	The purpose of this qualification is to develop knowledge and understanding of internal quality assurance. It is intended for those who wish to gain an understanding of the principles and practices of internal quality assurance without any requirement to practice.

### Assessment adaptation

Assessment	Approach following autumn 2020 adaptations	Additional adaptations for 2020/21
	<i>What we require for this type of assessment at present, including flexibilities already introduced in autumn 2020.</i>	<i>The additional flexibilities and adaptations that will apply during 2020-21.</i>
Internal assessment: skills and knowledge	<p>Internal assessment should continue remotely, where relevant, for all students where possible.</p> <p>We believe that the flexibilities which centres already have with respect to the types of evidence they may use to meet assessment criteria, are sufficient to enable most students to continue to mitigate the ongoing Covid related risks.</p> <p>We would also encourage centres to consider how they might use alternative and / or digital solutions to gather and store evidence including, for example:</p> <ul style="list-style-type: none"> <li>• centre-set short response or multi-choice tests</li> <li>• professional discussion recordings</li> <li>• annotated learning plans</li> <li>• photos and videos.</li> </ul> <p>We appreciate that to create and capture evidence for the skills aspect of these assessments, students may need access to specialist facilities / equipment. As our existing guidance permits, to mitigate Covid related challenges in accessing facilities / equipment, we would encourage centres to consider, for example;</p> <ul style="list-style-type: none"> <li>• using expert witness testimonies to confirm the observation of student competence over time where direct observation is not possible</li> </ul>	<p>Internal assessment should continue remotely, where relevant, for all students where possible. Where internal assessment continues, all previously communicated adaptations still apply.</p>

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	<ul style="list-style-type: none"><li>• using observation of simulated activity to evidence the demonstration of competence where direct observation is not possible</li><li>• using digital solutions to capture evidence remotely where students can access required facilities / equipment away from the centre, but teaching staff cannot observe at that location</li><li>• carefully considering how you schedule teaching, learning and assessment activity during the year, recognising that you may not be able to access specialist facilities / equipment in all weeks.</li></ul> <p>You can find further advice and guidance on the preparation of portfolios of evidence <a href="#">here</a>.</p> <p>We will also continue to offer remote EQA reviews and further guidance on how to prepare for this can be found <a href="#">here</a>.</p>	
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