#### QAN Number: 603/4724/7 NCFE CACHE Level 3 Diploma in Health and Social Care (Adults) (Northern Ireland)

### Adaptation addendum

Qualification title(s)	NCFE CACHE Level 3 Diploma in Health and Social Care (Adults) (Northern Ireland)
Qualification reference number(s)	603/4724/7
Summary of changes	V1.0 - 22.02.21
	Updates to assessment in line with some external assessments now being cancelled. The new version number is to reflect 2021 updated template layout to include a mapping section for further unit level adaptations. Previous version title AT 60344015 NI.

### Qualification adaptation

Qualification title & QN	NCFE CACHE Level 3 Diploma in Health and Social Care (Adults) (Northern Ireland) (603/4724/7)	
Existing rule of combination	This qualification confirms competence. It has not been possible to reduce the required Rule of Combination as any changes in this area would largely impact on the integrity and purpose of the qualification.	
	For the same reason, it has not been deemed appropriate to remove any further learning outcomes or assessm criteria.	
	Learners are permitted access to alternative assessment approaches already contained within the start of this adaptation guidance document, where direct observation is not accessible.	

# Assessment adaptation

Assessment	Approach following autumn 2020 adaptations	Additional adaptations for 2020/21
	What we require for this type of assessment at present, including flexibilities already introduced in autumn 2020.	The additional flexibilities and adaptations that will apply during 2020-21.

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Internal assessment: skills and knowledge	All relevant qualification content must still be delivered and assessment criteria met. We believe that the flexibilities which centres already have with respect to the types of evidence they may use to meet assessment criteria are sufficient to mitigate Covid-related risks. We would encourage centres to consider how they might use alternative and / or digital solutions to gather and store evidence including, for example: • centre-set short response or multi-choice tests • professional discussion recordings • annotated learning plans • photos and videos. You can find further advice and guidance on the preparation of portfolios of evidence <u>here</u> . Adaptations for competence-based aspects of the qualifications should be applied in line with the Assessment mitigation centre guidance for Wales and Northern Ireland document. The full guidance regarding use of expert witness testimonies, use of technology, triangulation of evidence and simulation can be found <u>here</u> .	Internal assessment should continue remotely, where relevant, for all students where possible. Where internal assessment continues, all previously communicated adaptations still apply.
Observation of competence via workplace or mandatory work placement; essential e.g. due to licence to practice	A number of our qualifications include mandated work placement components, e.g. due to licence to practice requirements for a given occupation, or to reflect the clear expectations of relevant industry sector partner organisations.	Where the work placement is essential for occupational competency or licence to practice requirements, the relevant content must still be delivered, and assessment criteria met. It is not possible to award qualifications safely, reliably, and validly if key occupational skills have not been demonstrated and assessed.

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requirements in a given occupational area	Many of these qualifications do currently require that students complete a minimum number of placement hours – often to meet those externally set requirements. The amount and type of assessment included in work placements varies between qualifications – but will typically be a combination of internal skills and knowledge assessment activity.	We have undertaken a full review of all assessments within this category. We have worked with sector bodies, regulators and other Awarding Organisations to review whether the work placement must still be completed and if so the number of placement hours required. We have also looked at additional flexibilities around simulation and direct observation.
	All relevant qualification content must still be delivered and assessment criteria met. Adaptations should be applied in line with the Assessment mitigation centre guidance for Wales and Northern Ireland document. The full guidance regarding use of expert witness testimonies, use of technology, triangulation of evidence and simulation can be found <u>here</u> .	The adaptations below apply to work-based learning qualifications requiring the proof of competence in Healthcare, Health & Social Care, Adult Care, Early Years and Children and Young People's Workforce and should be applied in line with the <b>QW &amp; CCEA Joint AO</b> <b>Adaptation Guidance</b> document that can be found on our website.
	All relevant qualification content must still be delivered	Observations
	and assessment criteria met. Adaptations should be applied in line with the Assessment mitigation centre guidance for Wales and Northern Ireland document. The full guidance regarding use of expert witness testimonies, use of technology, triangulation of evidence and simulation can be found <u>here</u> .	Skills-based competencies must include direct observation of the learner's performance as the main source of evidence and assessment method. This must only be carried out by a centre based assessor, where it is deemed safe and appropriate following a robust COVID-19 risk assessment process, which takes into account all relevant and current guidance and national/local directives.
		Where it is not safe to gain direct observation of performance by the assessor, the following approaches should be considered - a combination should be used to create a robust triangulation of performance-based evidence for the learner.

Expert Witness Testimony (EWT)
The use of an Expert Witness is permitted to undertake and provide observations of performance of the student if an observation by a qualified assessor cannot be completed.
An Expert Witness must:
<ul> <li>have a working knowledge of the units for which they are providing Expert Witness Testimony</li> <li>be occupationally competent in their area for which they are providing Expert Witness Testimony</li> <li>have EITHER any qualification in assessment of workplace performance OR a work role which involves evaluating the everyday practice of staff within their area of expertise.</li> </ul>
The Expert Witness must be provided with induction, training and ongoing support from the assessor/IQA that is timely, meaningful, and appropriate, in order to encourage the provision of a robust statement of the student's performance against agreed standards or criteria. Centres must retain records on the occupational competence of Expert Witnesses. Suitable Expert Witnesses should be explored with the learner and the workplace.
Centres should enable Expert Witnesses to provide and present their evidence in an efficient way which does not compromise validity and reliability. This could include:
<ul> <li>the use of voice and audio recordings, or</li> </ul>

<ul> <li>through remote discussions where the main assessor could scribe the Expert Witness contributions (for example via Teams or Zoom), or</li> <li>over the telephone where the assessor could scribe the testimony.</li> </ul>
The <b>QW &amp; CCEA Joint AO Adaptation Guidance</b> document details the following specific additional requirements:
<ul> <li>Significant Expert Witness Testimony (EWT) from the employer which details the learner's competence has been consistently displayed over time, across all units within the qualification and is sufficient to meet the specified assessment criteria. Please note that a single EWT will not be accepted as enough evidence.</li> <li>Substantial and holistic learner reflection across all units within the qualification clearly evidence into a single the integration of knowledge into</li> </ul>
evidencing the integration of knowledge into practice. Reflections must be linked solely to the learner's work experience/placement; reflection based on simulation, case studies or scenario- based reflection will not be accepted
<ul> <li>Significant professional discussions between the learner, assessor and Expert Witness. These will occur over time and provide opportunity for the:</li> </ul>

<ul> <li>Learner to expand on submitted reflections for the purposes of VARCS (Validity, authenticity, reliability, currency and sufficiency)</li> </ul>
<ul> <li>The EWT to enrich and validate the learner's reflections</li> </ul>
<ul> <li>The Assessor to gather evidence relating to outstanding areas of competency, particularly in relation to the integration of knowledge into practice and/or aspects of practice occur infrequently.</li> </ul>
Additionally, centres must adapt their Internal Quality Assurance strategies to ensure that Assessor judgements based on EWT are prioritised for standardisation and sampling activities.
The use of Professional Discussion and Reflective Accounts can be used to support other forms of evidence but are not direct evidence sources which can replace the observation requirement. These can be used to support the triangulation of evidence.
Remote Technology
The use of remote technology is prohibited within early years, schools, childcare and health and social care settings where there is a potential risk of users of the service or their carers/ families being inadvertently seen or heard. This includes the use of all recording and streaming devices such as iPads, mobile phones, laptops and tablets. Please note that technology must

not be used to view assessments remotely, even when not recording. For example, Assessors cannot complete remote observations to prove competency by viewing learners 'live' using remote technology. The use of remote technologies <b>could</b> be considered to support aspects of the student's performance. For example, • this may include planning sessions • on-line meetings and remote activities in which the student is contributing, and where the assessor could also attend remotely or observe through use of technology. • assessment planning and feedback • professional discussions • planning for supervision • team meetings where the information shared is not confidential and the appropriate consent has been given In these examples, the learner MUST be in an environment away from any service users. The use of technologies could also be considered for capturing Expert Witness Testimonies. <b>Simulation</b>
Assessors will find useful information about simulation and where it is permitted within each Qualification Specification in the individual unit guidance or qualification assessment documentation on our website.

	Work Products
	<ul> <li>A work product is a resource which is naturally generated within the real work environment, produced or contributed to by the learner and used in the learners' job role. Work products can be used to provide some evidence of competency if direct observation is not possible. The work products can be used to inform a professional discussion and support the learner to show competence, examples of work products include: <ul> <li>reports</li> <li>non-confidential documents used in carrying out day to day activities</li> <li>contribution towards policies and procedures</li> </ul> </li> </ul>