

Adaptation addendum

Qualification reference number(s)	Qualification title(s)	
600/1067/8	NCFE Functional Skills qualification in English at Entry Level 1	
600/1352/7	NCFE Functional Skills qualification in English at Entry Level 2	
600/1510/X	NCFE Functional Skills qualification in English at Entry Level 3	
603/5059/3	NCFE Entry Level 1 Functional Skills Qualification in English	
603/5056/8	NCFE Entry Level 2 Functional Skills Qualification in English	
603/5052/0	NCFE Entry Level 3 Functional Skills Qualification in English	
Adaptations		
Assessment	Current approach	Adaptation
Controlled assessment for speaking listening and communication (SLC)	<p>Our Functional Skills qualifications in English have controlled assessments for the SLC component.</p> <p>These assessments require students to complete a presentation, question and answer session and a group discussion.</p> <p>NCFE provides the assessment, mark schemes and any source materials that students will need to use during their assessments.</p> <p>The controlled assessment is administered under specified assessment conditions.</p>	<p>To support centres we will:</p> <ul style="list-style-type: none">• continue to allow remote SLC assessments for legacy Functional Skills qualifications• allow preparation time to be completed under supervision via video conferencing if necessary. <p>You will be able to access more information on the arrangements agreed by all awarding organisation when finalised here.</p>

	<p>We have already:</p> <ul style="list-style-type: none"> • allowed remote assessments for our legacy qualifications • advised that centres could accommodate students SLC preparation time in advance of their reading / writing assessments to minimise the amount of occasions the student would need to travel. 	
Controlled assessment for reading and writing	<p>These qualifications have an assessment that must be completed in controlled conditions.</p> <p>These assessments are completed in a set duration of time and the centre arranges supervised periods of external assessment within a set window.</p> <p>The assessment is externally set by NCFE, internally marked by the centre and externally quality assured by NCFE.</p> <p>We have already updated our assessment variation process to allow centres to use additional test centre locations.</p>	<p>The controlled assessment must still be completed but to provide additional flexibility we:</p> <ul style="list-style-type: none"> • have updated our special consideration process to accommodate circumstances where students need to self-isolate and cannot attend scheduled assessments <p>More information can be found here.</p>