

## NCFE Functional Skills Qualification in English at Level 1 Speaking, Listening and Communication 501/1660/5

### Sample Set 2 – Residents' Parking and Traffic Calming Schemes

#### Tasks

In this assessment you will be required to take full part in formal and informal discussions and exchanges that include unfamiliar subjects.

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You will be assessed on your ability to:

- a) Make relevant and extended contributions to discussions, allowing for and responding to others' input;
  - b) Prepare for and contribute to the formal discussion of ideas and opinions;
  - c) Make different kinds of contributions to discussions;
  - d) Present information/points of view clearly and in appropriate language.
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You are required to complete **one** formal and **one** informal discussion.

**Preparation:** up to 20 minutes  
**Formal discussion:** 2-3 minutes, per learner  
**Informal discussion:** up to 15 minutes  
**Discussion outcome:** up to 5 minutes

#### Preparation

You have **up to 20 minutes** to prepare for this assessment.

You will have access to the Pre-Release Source Documents to help you prepare.

Read the Scenario and Source Documents carefully. You may use any of these materials in your discussion.

You are also encouraged to use any facts, ideas or opinions of your own.

## Scenario

You've just moved to a new flat nearer the centre of town. It's a great area, apart from the speed of the neighbourhood traffic and the difficulty of parking. You discover that your local Residents' Group is having a meeting to discuss these two issues. You decide to go to the meeting.

The Residents' Group wants the council to improve the parking for people who live in the area. They also want to approach the Road Safety Officer about slowing down the traffic. However, the group doesn't want to lose the local play area. There have been rumours of this space becoming a car park.

## Task

The group chair has decided that it would be a good idea to have an open debate where everyone has the chance to put forward their views.

### Residents' Group Debate

Items on the agenda

1. Road safety in our area:  
Why is this an issue?  
What should we do?
2. How to improve parking for residents.

At the end of the debate they would like the group to have come to a decision on what proposals to take to the council and the Road Safety Officer. You are expected to take a full part in this activity.

**At the start** of the discussion the chair will give you **2-3 minutes** in which to make a case for the sort of ideas and schemes you are suggesting. You are also expected to express your own point of view about these suggestions and answer any direct questions.

This will then be followed by a **15 minute** open, informal discussion in which everyone is expected to take a full part.

## Discussion outcome

**At the end** of the discussion the chair will give the group approximately **5 minutes** in which to reach an agreed outcome about which ideas and schemes they will recommend.

All members must then help the chair draft the discussion outcome which will be taken to the council and the Road Safety Officer for consideration. The discussion outcome is to be recorded, and must be signed and dated by each group member.

The informal discussion, including the agreed outcome should last approximately **20 minutes** in total.