



NCFE Level 1 Functional Skills Qualification in English (603/5058/1)

Paper Title: Level 1 Functional Skills Qualification in English: Writing

Paper number: P000XXX Sample Assessment Materials

Time allowed: 1 hour

Learner instructions

- Use black or blue ink.
- Answer **all** questions.
- Read **each** question carefully.
- Write your responses in the spaces provided.
- All of the work you submit **must** be your own.

Learner information

- The marks available for **each** question are shown in brackets.
- The maximum mark for this paper is 40.
- The use of a dictionary is **not** permitted.

To be completed by the examiner	Mark
Activity 1	
Activity 2	
TOTAL MARK	

Please complete the details below clearly and in BLOCK CAPITALS.

Learner name _____

Centre name _____

Learner number

Centre number

Do not turn over until the invigilator tells you to do so.

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SAMPLE

This assessment is about:

- Survey of your local town
- Music festival.

Read the information provided and complete the two writing activities:

Activity 1: Write a review (20 marks)

Activity 2: Write an e-mail (20 marks)

45% of the marks are available for evidence of accurate spelling, punctuation and grammar.

Suggested Timings:

- Allow 10 minutes overall for reading, planning and proofreading.
- Allow approximately: 25 minutes for Activity 1.
- Allow approximately: 25 minutes for Activity 2.

SAMPLE

Activity 1: Write a review

This activity has a possible **20 marks available**.

Answer the question in the space provided.

In a recent survey your local town has been named as one of the 'Top 10 Worst Towns In England'.

You have been asked to write a review of your town for your local newspaper describing what could be done to improve it.

Your review could include:

- descriptions of what is good/bad about the town
- possible improvements that could be made
- your personal suggestions.

The newspaper has said your review should be between 150-250 words.

[20 marks]

You may use the space below for planning and drafting your review.



A large rectangular box intended for planning and drafting a review. The box is mostly empty, but it features a large, light gray watermark of the word "SAMPLE" written diagonally from the bottom-left to the top-right.

SAMPLE

Activity 2: Write an e-mail to a friend

This activity has a possible **20 marks available**.

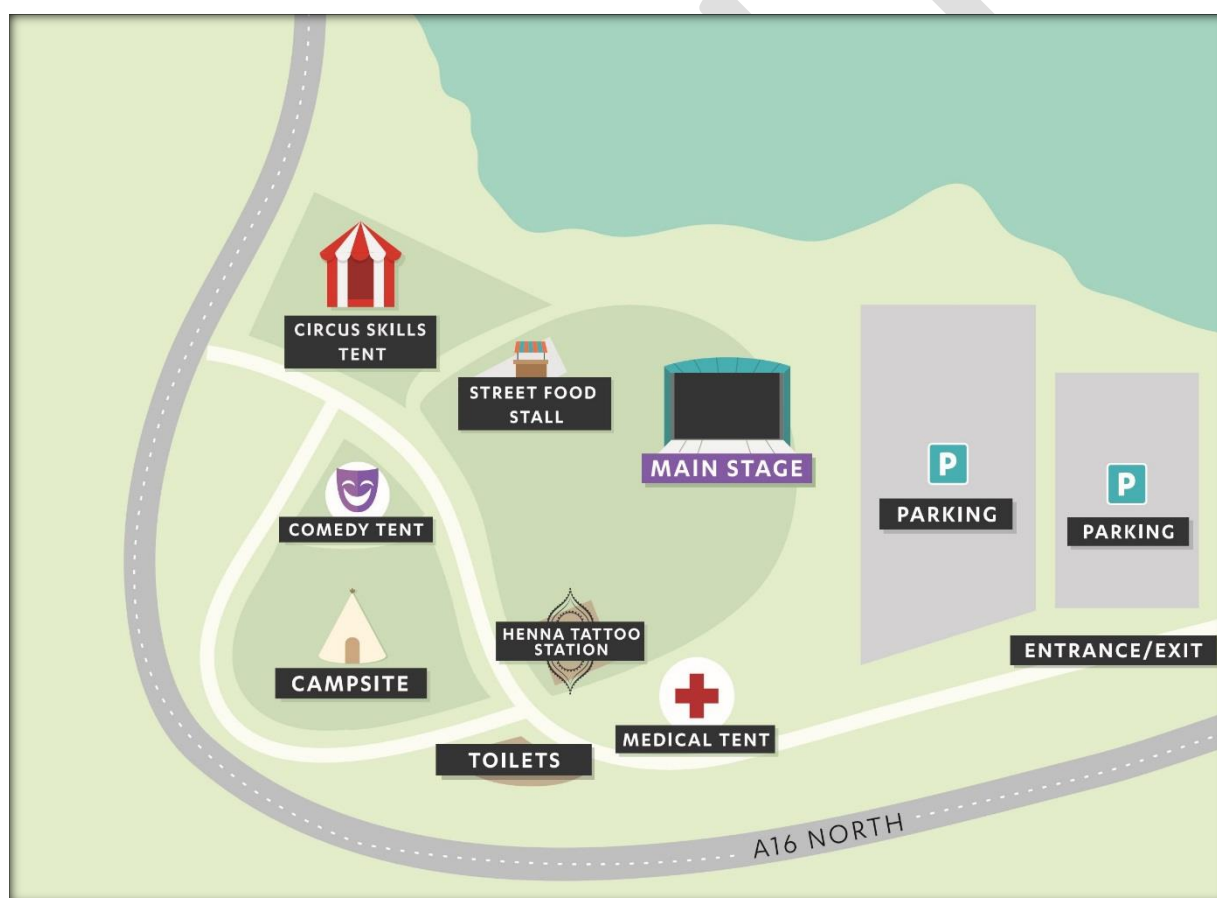
Answer the question in the space provided.

Your town holds an annual music festival. Last year you attended and had a great time. This year you'd like to invite a friend, who lives in another town, to visit and enjoy the festival with you.

Write an e-mail persuading your friend to come.

The image below contains information that you may find useful for the activity.

[20 marks]



You may use the space below for planning and drafting your e-mail.

A large rectangular box intended for planning and drafting an email. The box is mostly empty, but it features a large, light gray watermark of the word "SAMPLE" written diagonally from the bottom-left to the top-right.

