

functional facts.

NCFE Functional Skills Qualification in English at Level 1 and Level 2

501/1660/5 / 600/0140/9

The NCFE Functional Skills qualifications in English at Level 1 and 2 are ideal for learners wishing to develop practical, transferable skills in English in order to work confidently, effectively and independently in life. They're suitable for a wide range of individuals and is fundamental to the successful completion of various wider qualifications and frameworks, such as Apprenticeships.

There's no minimum age requirement for registration.

What topics are covered?

Functional Skills English covers three components:

- Speaking, Listening and Communication
- Reading
- Writing.

The skills your learners acquire can be applied to different problem solving scenarios present in everyday life and the workplace.

The content of Functional Skills qualifications is prescribed by Ofqual, and a full list of the Functional Skills criteria is available on Qualhub.

Qualification Overview

Qualification title	NCFE Functional Skills Qualification in English at Level 1 NCFE Functional Skills Qualification in English at Level 2
Qualification number (QN)	Level 1 – 501/1660/5 Level 2 – 600/0140/9
Guided Learning Hours (GLH)	45
Total Qualification Time (TQT)	52
Assessment availability	External assessments are available on demand, either paper-based or online. Centres are permitted to choose the date, time, and location of assessments. Resits are available. Internal assessments are assessed and marked internally, with assessments devised by NCFE. A choice of assessments are available for download from QualHub. Centres are permitted to choose the date, time, and location of assessments. Resits are available. Learners can't resit an assessment they've already attempted.
Assessment duration	<ul style="list-style-type: none"> • Reading – 60 minutes • Writing – 60 minutes • Speaking, Listening and Communication – varies depending on number of learners being assessed, more details on QualHub
Direct Claim Status (DCS)	These qualifications are eligible for DCS. For more information on DCS, please visit QualHub.

Qualification structure and how to achieve

Functional Skills English qualifications are comprised of 3 mandatory assessment components:

- Speaking, Listening and Communication – Internally Assessed
- Reading – Externally Assessed
- Writing – Externally Assessed

For a learner to achieve the qualification and be awarded their certificate, they must obtain a grade of 'Achieved' in each assessment component of their respective qualification.

Extras

Fast results

You'll receive external assessment results 6 working days after NCFE receives the paper-based assessment, or you upload the online assessment to our system.

Automated feedback

Automated learner feedback is available for all mathematics and English online assessments. You can access the feedback at the same time as the release of results.

ForSkills

Learner registration for NCFE Functional Skills includes access to the ForSkills initial and diagnostic assessment tools, and access to ForSkills learning resources.

Dedicated External Quality Assurer

Each centre has their own dedicated External Quality Assurer and their purpose is to provide support and guidance for all things relating to internal assessments.

Sample papers

We have a bank of sample papers available in a variety of formats including: paper based, in-browser and online assessment. These are ideal resources to prepare your learner for their final assessment.

Free resit

To assist when resits are required, we provide learners with one free resit per qualification registration.

Curriculum team

Our Curriculum team provides support for the delivery of Functional Skills, particularly for new centres. Support can be in the form of visits, webinars, events, and will cover topics such as lesson planning, assessment processes, and sharing best practice.

Learner resources

We have a full suite of delivery resources available covering the entire coverage and range of the criteria at each level. These are suitable for both classroom based and work based learning. There's a one off fee for these resources and they are available on QualHub.

Get approved today!

email: businessdevelopment@ncfe.org.uk

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